



University of Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956

Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005

Admission Policy 2026-2027

(Applicable on the Admissions for the Academic Session 2026-2027)

Contents

- 1. Admission Notification**
- 2. Eligibility Criteria**
- 3. Fee Structure**
- 4. General Guidelines**
- 5. Reservation Criteria**
- 6. Concession, Relaxation & Weightages**
- 7. Calculation of Merit**
- 8. Guidelines for Foreign and NRI Students**
- 9. Fee Refund Policy**

1. Admission Notification for the Academic Session: 2026-2027



UNIVERSITY OF KOTA, KOTA

(A State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956)
Maharao Bhim Singh Marg, Kota (Rajasthan)-324005, INDIA

www.uok.ac.in

Online Admission 2026-2027 (Notification 01/2026)

Faculty of Science	Intake	Duration	Contact Persons for Course Inquiry	
• Bachelor of Pharmacy (B.Pharm.)	60	8 Sem.	Sh. Bhanu Pratap Singh	93065-35221
• B.Sc. (Pass Course) Mathematics Group Group-A: Physics, Chemistry, Mathematics Group-B: Physics, Computer Science, Mathematics	30	6 Sem.	Prof. Ghanshyam Sharma	94147-87629
• B.Sc. (Pass Course) Biology Group (Chemistry, Botany, Zoology)	30	6 Sem.	Dr. Ankit Sharma	94600-05571
• Integrated MCA	30	10 Sem.	Dr. K.K. Sharma	94686-68776
• M.Sc. Physics	40	4 Sem.	Prof. N.L. Heda	93521-32940
• M.Sc. Chemistry	60	4 Sem.	Dr. Sushil Kumar Sharma	94135-61491
• M.A./M.Sc. Mathematics	30	4 Sem.	Dr. Amit Kr Jain	92145-22178
• M.Sc. Botany	30	4 Sem.	Dr. Mridula Khandelwal	93142-49123
• M.Sc. Zoology	30	4 Sem.	Dr. Veena Chourasia	94141-82282
• M.Tech. Solar Energy	10	4 Sem.	Dr. Namrata Sengar	94130-07690
• Master of Computer Applications (MCA)	40 (20 as per RMCAAP + 20 as per UoK)	4 Sem.	Dr. K.K. Sharma	94686-68776
• M.Pharm. Pharmaceutical Analysis	15	4 Sem.	Dr. Neha Sharma	78985-40168
• M.Pharm. Pharmaceutical Chemistry	15	4 Sem.	Dr. Neha Sharma	78985-40168
• M.Pharm. Pharmaceutics	15	4 Sem.	Sh. Harshit Gautam	98297-75460
• M.Pharm. Pharmacognosy	15	4 Sem.	Smt. Sarita Solanki	79990-17632
• M.Pharm. Pharmacology	15	4 Sem.	Dr. Nidhi	81681-05771
• M.Sc. Biotechnology	25	4 Sem.	Dr. Vandana Sharma	98294-31223
• M.Sc. Microbiology	25	4 Sem.	Dr. Pallavi Sharma	94605-68700
• M.Sc. Wildlife Sciences	20	4 Sem.	Dr. Sapna Bhargava	94605-70155
• PG Diploma in Reptilian Science	10	2 Sem.	Dr. Sapna Bhargava	94605-70155
Faculty of Social Science				
• Bachelor of Arts (B.A.) (Economics, Geography, Public Administration, History, Hindi Literature, English Literature, Drawing and Painting, Music, Physical Education, Yoga)	80	6 Sem.	Dr. K.R Choudhary	87644-44474
• M.A./M.Sc. Geography	20	4 Sem.	Prof. J.P. Sharma	94608-22677
• Master of Social Works (MSW)	20	4 Sem.	Dr. Vikrant K Sharma	79763-33587
• M.A. Public Administration	20	4 Sem.	Dr. Vikrant K Sharma	79763-33587
• M.A. Economics	20	4 Sem.	Dr. K.R Choudhary	87644-44474
• M.A. History	20	4 Sem.	Dr. K.R Choudhary	87644-44474
• M.A. Heritage, Tourism, Museology & Archaeology	20	4 Sem.	Prof. Anukrati Sharma	94146-07878
• Certificate in Tourist Guide	25	1 Sem.	Prof. Anukrati Sharma	94146-07878
Faculty of Arts				
• M.A. Drawing & Painting	30	4 Sem.	Prof. Shalini Bharti	98290-78694
• M.A. Indian Music (Vocal)	20	4 Sem.	Dr. Santosh Kumar	70176-59667
• M.A. Hindi	20	4 Sem.	Dr. Aditya Kumar Gupta	70144-93075
• M.A. English	20	4 Sem.	Dr. Neeta Parekh	81188-36071
Faculty of Commerce & Management				
• Master of Commerce (M.Com.)-Accounting & Finance	20	4 Sem.	Prof. Meenu Maheshwari	94610-73979
• Master of Commerce (M.Com.)-Business Administration	20	4 Sem.	Prof. Meenu Maheshwari	94610-73979

Admission Policy 2026-2027
University of Kota, Kota (Rajasthan)

• Master of Business Administration (MBA)	60 (30 as per RMAP + 30 as per UoK)	4 Sem.	Dr. Pragya Dheer	93094-01691
• MBA International Business	30	4 Sem.	Dr. Ashish Asopa	82091-79936
• MBA Hospital Administration	30	4 Sem.	Dr. Pragya Dheer	93094-01691
• Post Graduate Diploma Income Tax-Law and Practice	10	2 Sem.	Prof. Meenu Maheshwari	94610-73979
• Post Graduate Diploma Goods and Service Tax-Law and Practice	10	2 Sem.	Prof. Meenu Maheshwari	94610-73979
• Five Year Integrated Dual Degree Program in Tourism and Travel Management Theory	30	10 Sem.	Prof. Anukrati Sharma	94146-07878
• Master in Tourism and Travel Management Theory	20	4 Sem.	Prof. Anukrati Sharma	94146-07878
• Post-Graduation Diploma in Event Management (PGDEM)	10	2 Sem.	Prof. Anukrati Sharma	94146-07878
• Post-Graduation Diploma in Medical Tourism (PGDMT)	10	2 Sem.	Prof. Anukrati Sharma	94146-07878
• Post-Graduation Diploma in Agro-Tourism (PGDAT)	10	2 Sem.	Prof. Anukrati Sharma	94146-07878
Faculty of Education				
• Master of Physical Education (M.P.Ed.)	40 (As per state nodal agency)	4 Sem.	Dr. Vijay Singh	94142-86963
• M.A. in Yogic Science	40	4 Sem.	Dr. Vijay Singh	94142-86963
• PG Diploma in Yoga and Naturopathic Science	40	2 Sem.	Dr. Vijay Singh	94142-86963
Faculty of Law				
• Master of Laws (LL.M.)	40	4 Sem.	Dr. Priyanka Saini	80055-77075
HOW TO APPLY				
Apply on "Online Admission Portal" available at University website: "www.uok.ac.in"				
Important Instructions				
• Read all the instructions carefully given in Admission Policy and Online Admission Portal available at www.uok.ac.in .				
• For admission related updates please visit "Online Admission Portal" regularly.				

2. Eligibility Criteria:

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
A. Faculty of Science				
1.	B.Pharm.	60	8 Sem. (4 Years) for fresh Admissions	<p>Qualifying Examination: For Fresh Admission in B.Pharm. I Sem. Candidate shall have passed 10+2 examination conducted by the respective state / central government authorities recognized as equivalent to 10+2 examination by the Association of Indian Universities (AIU) with English as one of the subjects and Physics, Chemistry, Mathematics (PCM) and/or Biology (PCB/PCMB) as optional subjects individually. Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.</p> <p>Minimum Marks required in Qualifying Examination to take Admission in B. Pharm. I Sem.: (i) Qualifying examination passed from Rajasthan State or Bonafide resident of Rajasthan: <ul style="list-style-type: none"> • General Category = 55%. • SC/ST/OBC/MBC=Min. Pass Marks (ii) Qualifying examination passed from other state than Rajasthan or not a Bonafide resident of Rajasthan: <ul style="list-style-type: none"> • All Categories = 60%. </p>
		6 <i>(10% of Sanctioned intake of B.Pharm. I Year)</i>	6 Sem. (3 Years) for Lateral Entry	<p>For Lateral Entry to B.Pharm. III Sem.: A candidate passed D. Pharm. course from an institution approved by the PCI under section 12 of the Pharmacy Act, 1948 may take admission in B. Pharm. III semester.</p> <p>Minimum Marks required in D. Pharm. to take Admission in B. Pharm. III Sem.: (i) Passed D. Pharm. from Rajasthan State or Bonafide resident of Rajasthan: <ul style="list-style-type: none"> • General Category = 60%. • SC/ST/OBC/MBC = Min. Pass Marks (ii) Passed D. Pharm. from other state than Rajasthan or not a Bonafide resident of Rajasthan: <ul style="list-style-type: none"> • All Categories = 60%. <p>Note: D.Pharm. holders who will be admitted</p> </p>

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				directly to B.Pharm. 2 nd year, through lateral entry, shall pass those subjects of B.Pharm. 1 st Year which are not covered under D.Pharm. programme.
2.	B.Sc. (Pass Course) Mathematics Group Group-A; (Physics, Chemistry, Mathematics) Group-B; (Physics, Computer Science, Mathematics)	30	6 Sem. (3 Years)	<p>Qualifying Examination: Passed 10+2 or equivalent exam with Physics, Chemistry and Mathematics or Physics, Chemistry and Biology with Mathematics as an additional subject from any recognized board.</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from Rajasthan State or Bonafide Resident of Rajasthan: <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks (ii) Qualifying examination passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan: <ul style="list-style-type: none"> • All Categories = 60%. </p>
3.	B.Sc. (Pass Course) Biology Group (Chemistry, Botany, Zoology)	30	6 Sem. (3 Years)	<p>Qualifying Examination: Passed 10+2 or equivalent examination with Physics, Chemistry and Biology or Physics, Chemistry and Mathematics with Biology as an additional subject from any recognized board.</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from Rajasthan State or Bonafide Resident of Rajasthan: <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks (ii) Qualifying examination passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan: <ul style="list-style-type: none"> • All Categories = 60%. </p>
4.	Integrated MCA	30	10 Sem. (5 Years)	<p>Qualifying Examination: The basic eligibility for admission to the course is 10+2 in any discipline.</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from Rajasthan State or Bonafide Resident of</p>

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				<p>Rajasthan:</p> <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan:</p> <ul style="list-style-type: none"> • All Categories = 60%.
5.	M.Sc. Physics	40	4 Sem. (2 Years)	<p>Qualifying Examination: B.Sc. (Mathematics) or Four-year Bachelor of Science and Teacher Education (B. Sc.- B. Ed.) degree with Physics as a paper</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 55%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
6.	M.Sc. Chemistry	60	4 Sem. (2 Years)	<p>Qualifying Examination:</p> <ul style="list-style-type: none"> • B.Sc. degree under 10+2+3 pattern with chemistry as a main subject of study, or • B.Sc. degree with specialization in any branch of chemistry such as Industrial Chemistry, Polymer Chemistry, Applied Chemistry, Pharmaceutical Chemistry, Medicinal Chemistry, <i>etc.</i> or • Three/Four-year B. Sc. (Hons.) degree in chemistry or specialization in any branch of Chemistry such as Industrial Chemistry, Polymer Chemistry, Applied Chemistry, Pharmaceutical Chemistry, Medicinal Chemistry, <i>etc.</i> or • Four-year Bachelor of Science and Technology (B. Sc.-Tech.) or Science and Teacher Education (B. Sc.-B. Ed.) degree with Chemistry as a paper. <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p>

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				<ul style="list-style-type: none"> • General Category = 55%. • SC / ST / OBC / MBC = Min. Pass Marks (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> • All Categories = 60%.
7.	M.A/M.Sc. Mathematics	30	4 Sem. (2 Years)	<p>Qualifying Examination: B.A. / B.Sc./B.Sc. (Hons) with Mathematics or Four-year Bachelor of Science and Teacher Education (B. Sc.-B. Ed.) degree with Mathematics as a paper</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category (i) For M.A. Mathematics = 48% overall and 48% in Mathematics. (ii) For M.Sc. Mathematics = 55% overall and 55% in Mathematics. <ul style="list-style-type: none"> • SC / ST / OBC / MBC = Min. Pass Marks (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> • All Categories = 60%.
8.	M.Sc. Botany	30	4 Sem. (2 Years)	<p>Qualifying Examination:</p> <ul style="list-style-type: none"> • B.Sc. degree under 10+2+3 pattern with Botany as a main subject of study, or • Three / Four-year B. Sc. (Hons.) degree in Botany or • Four-year Bachelor of Science and Technology (B. Sc.-Tech.) or Science and Teacher Education (B. Sc.-B. Ed.) Degree with Botany as a paper. <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 55%. • SC / ST / OBC / MBC = Min. Pass Marks (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> • All Categories = 60%.

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
9.	M.Sc. Zoology	30	4 Sem. (2 Years)	<p>Qualifying Examination:</p> <ul style="list-style-type: none"> • B. Sc. degree under 10+2+3 pattern with Zoology as a main subject of study, or • Three / Four-year B. Sc. (Hons.) degree in Zoology or • Four-year Bachelor of Science and Technology (B.Sc.-Tech.) or Science and Teacher Education (B. Sc.-B. Ed.) Degree with Zoology as a paper. <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 55%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
10.	M. Tech. Solar Energy	10	4 Sem. (2 Years)	<p>Qualifying Examination: B. E. / B. Tech. / M.Sc. (Physics / Maths / Chemistry / Electronics / Materials Science / Nanotechnology)</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 55%. • SC/ST/OBC/MBC=Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
11.	Master of Computer Applications (MCA)	40 (20 as per RMCAAP + 20 as per UoK)	4 Sem. (2 Years)	<p>Passed BCA/ Bachelor Degree in Computer Science Engineering or equivalent Degree. Or Passed B.Sc./ B.Com./ B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the University).</p>
12.	M.Pharm. Pharmaceutical Analysis	15	4 Sem. (2 Years)	<p>Minimum Qualification for Admission: A candidate seeking admission to first semester of M.Pharm. programme must have passed:</p> <p>(a) B. Pharm. degree examination of an Indian University established by law</p>
13.	M.Pharm. Pharmaceutical Chemistry	15	4 Sem. (2 Years)	

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
14.	M.Pharm. Pharmaceutics	15	4 Sem. (2 Years)	<p>in India from an institution approved by Pharmacy Council of India.</p> <p>(b) Every student, selected for admission to postgraduate pharmacy course in any of the pharmacy institution in the country should have obtained Registration with the State Pharmacy Council or should obtain the same within one month from the date of his admission, failing which the admission of the candidate shall be cancelled.</p> <p>Minimum marks required in qualifying examination (aggregate of 4 years or I to VIII semesters of B.Pharm. / 3 years or III to VIII semesters of B.Pharm. when admission was taken through lateral entry) to take Admission in M. Pharm. programme:</p> <p>(a) Qualifying examination passed from Rajasthan State or Bonafide resident of Rajasthan:</p> <ul style="list-style-type: none"> • General Category = 55% • SC / ST / OBC Non-creamy Layer / MBC Non-creamy Layer / Persons with Disability (PwD) = 50%. <p>(b) Qualifying examination passed from other state than Rajasthan or not a Bonafide resident of Rajasthan:</p> <ul style="list-style-type: none"> • For all categories = 60%. <p>Note:</p> <ul style="list-style-type: none"> • For candidates having not less than 5 years professional experience, after passing B.Pharm. course, there shall be a relaxation in pass percentage from 55% to 50% for admission to M.Pharm. programme as per the <i>Master of Pharmacy (M.Pharm.) Course (Amendment) Regulations, 2020</i> of PCI, New Delhi. • If result is declared in CGPA only, the CGPA should be converted by the candidate in equivalent percentage marks
15.	M.Pharm. Pharmacognosy	15	4 Sem. (2 Years)	
16.	M.Pharm. Pharmacology	15	4 Sem. (2 Years)	
17.	M.Sc. Biotechnology	25	4 Sem. (2 Years)	<p>Qualifying Examination:</p> <ul style="list-style-type: none"> • B.Sc. (Pass/Hons.) course under biological science stream with any of

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				<p>the following course / subject: Biotech, microbiology, biochemistry, genetic engineering, bioinformatics, environmental science, pharmaceutical science, biology, chemistry, botany, zoology, food technology <i>etc.</i> or</p> <ul style="list-style-type: none"> • Bachelor of Science and Education (B.Sc.-B.Ed.) with any of the following course / subject biology, chemistry, botany, zoology, <i>etc.</i> or • B. Tech. Biotechnology. <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 55%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
18.	M.Sc. Microbiology	25	4 Sem. (2 Years)	<p>Qualifying Examination:</p> <ul style="list-style-type: none"> • B.Sc. /B.Sc. (Hons.)/B.Sc. B.Ed. in any discipline of the Biology or • B.Sc. Ag/Graduate degree from medical or paramedical sciences/Graduate degree in Liberal Arts with any discipline of the Biology or • B. Tech. Biotechnology/Biochemical Engineering/Agricultural Engineering with 55% marks. <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category =55%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
19.	M.Sc. Wildlife Science	20	4 Sem. (2 Years)	<p>Qualifying Examination: Bachelor degree in Science / Medical</p>

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				<p>Science / Engineering / Veterinary Science / Agriculture / Forestry / Pharmacy / Computer Science / Computer Applications or degree recognized as equivalent thereof (should have studied in the Science stream at Higher Secondary Education Board or other equivalent board).</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> • General Category = 55%. • SC / ST / OBC / MBC = Min. Pass Marks (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> • All Categories = 60%. </p>
20.	PG Diploma in Reptilian Science	10	2 Sem. (1 Year)	<p>Qualifying Examination: Graduation in any Science subject B.Sc.-Bio, Math, Agronomy, Agricultural forestry, Computer Science, MBBS, BVBS, B.Tech., etc.</p> <p>Minimum Marks required in Qualifying Examination: at list 55 % (Candidate applying from out of Rajasthan qualifying min. marks 60%)</p> <ul style="list-style-type: none"> • All students of other state will be considered as General
B. Faculty of Social Science				
21.	Bachelor of Arts (B.A.) (Economics, Geography, Public Administration, History, Hindi Literature, English Literature, Drawing and Painting, Music, Physical Education, Yoga)	80	6 Sem. (3 Years)	<p>Qualifying Examination: Passed 10+2 or equivalent exam in any discipline from any recognized board.</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from Rajasthan State or Bonafide Resident of Rajasthan: <ul style="list-style-type: none"> • General Category = 45%. • SC / ST / OBC / MBC = Min. Pass Marks (ii) Qualifying examination passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan: All Categories = 60%.</p>

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
22.	M.A./M.Sc. Geography	20	4 Sem. (2 Years)	<p>Qualifying Examination: B.A. / B.Sc. with Geography.</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category <p>(i) For B.A. with Geography = 48%. (ii) For B.Sc. with Geography = 55%.</p> <ul style="list-style-type: none"> • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: All Categories = 60%.</p>
23.	Master of Social Works (MSW)	20	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying exam. passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
24.	M.A. Public Administration	20	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
25.	M.A. Economics	20	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p>

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				<p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying exam. Passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
26.	M.A. History	20	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
27.	M.A. Heritage, Tourism, Museology & Archaeology	20	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
28.	Certificate in Tourist Guide	25	1 Sem. (1/2 Year)	<p>Qualifying Examination: 10+2 or equivalent examination in any discipline from any recognized board.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying Exam. Passed from Rajasthan State or Bonafide resident</p>

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				<p>of Rajasthan:</p> <ul style="list-style-type: none"> • All Categories: Min. Pass Marks <p>(ii) Qualifying Exam. Passed from other state than Rajasthan or not a Bonafide resident of Rajasthan:</p> <ul style="list-style-type: none"> • All Categories: 50%.
C. Faculty of Arts				
29.	M.A. Drawing & Painting	30	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
30.	M.A. Indian Music (Vocal)	20	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
31.	M.A. Hindi	20	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated</p>

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				at outside the Rajasthan State: All Categories = 60%.
32.	M.A. English	20	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 55% (But it is 50% for those students who have English as an optional subject at UG level) • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
D. Faculty of Commerce & Management				
33.	Master of Commerce (M.Com.) - Accounting & Finance	20	4 Sem. (2 Years)	<p>Qualifying Examination: Commerce Graduate.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • Gen Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
34.	Master of Commerce (M.Com.) - Business Administration	20	4 Sem. (2 Years)	<p>Qualifying Examination: Any candidate who has passed Graduation in any stream from recognized University.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • Gen Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated</p>

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				at outside the Rajasthan State: <ul style="list-style-type: none"> • All Categories = 60%.
35.	Master of Business Administration (MBA)	60 (30 as per RMAP + 30 as per UoK)	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from any recognized University which is situated in Rajasthan: <ul style="list-style-type: none"> • General Category = 50%. • SC / ST / OBC / MBC = 45% (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> • All Categories = 60%. </p>
36.	MBA-International Business	30	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> • All Categories = 60%. </p>
37.	MBA Hospital Administration	30	4 Sem. (2 Years)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination: (i) Qualifying examination passed from any recognized University which is situated in Rajasthan: <ul style="list-style-type: none"> • General Category = 48%. • SC / ST / OBC / MBC = Min. Pass Marks (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> • All Categories = 60%. </p>
38.	Post Graduate Diploma Income Tax-Law and	10	2 Sem. (1 Year)	Graduate from any stream (Arts/Science/Commerce)

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
	Practice			
39.	Post Graduate Diploma Goods and Service Tax- Law and Practice	10	2 Sem. (1 Year)	Graduate from any stream (Arts/Science/Commerce)
40.	Five Year Integrated Dual Degree Program in Tourism and Travel Management Theory	30	10 Sem. (05 Years)	10+2 in any discipline with minimum 48% marks (General Category of Rajasthan); 5% relaxation in marks will be given to the SC /ST/OBC/ (except creamy layer) / SOBC / PH/EWS candidates, For all categories other state – 60%. The admission in the course will be based on merit of XII class. Reservation policy will be applicable as per the state government rules.
41.	Master in Tourism and Travel Management Theory	20	4 Sem. 02 Years	Passed 10 + 2 + 3 (Graduation in any stream) with at least 48% marks for General Category and passing marks in case of candidate belonging to the reserved category from any recognized University. Qualifying examination passed from any University which is situated at outside the Rajasthan State: All Categories – 60% Marks
42.	Post-Graduation Diploma in Event Management (PGDEM)	10	2 Sem. 01 Years	Graduate from any stream (Arts, Science and Commerce) with minimum passing marks.
43.	Post-Graduation Diploma in Medical Tourism (PGDMT)	10	2 Sem. 01 Years	Graduate from any stream (Arts, Science and Commerce) with minimum passing marks.
44.	Post-Graduation Diploma in Agro-Tourism (PGDAT)	10	2 Sem. 01 Years	Graduate from any stream (Arts, Science and Commerce) with minimum passing marks.
E.	Faculty of Education			
45.	Master of Physical Education (M.P.Ed.)	40 (As per state nodal agency)	4 Sem. (2 Years)	Qualifying Examination: As prescribed by M.P.Ed. Centralized Admission Committee, Govt. of Rajasthan
46.	M.A. in Yogic Science	40	4 Sem. (02 Year)	<ul style="list-style-type: none"> • Graduation in any discipline with minimum 48% marks (General Category of Rajasthan) 5% relaxation in marks will be given of the SC/ST/OBC (except creamy layer)/SOBC/EWS candidate. For All category other state – 60% . • 5% Bonus Marks extra awarded those candidate complete in One Year Yoga diploma Course from any recognized

S. No.	Name of Faculty & Name of Course	Intake	Duration	Eligibility Criteria
				university/ Institute , Physical Fit person/candidate eligible to take admission
47.	Postgraduate Diploma in Yoga and Naturopathic Science	40	2 Sem. (1 Year)	<p>Qualifying Examination: Graduation in any discipline.</p> <p>Minimum Marks required in Qualifying Examination:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • Gen Category = 48%. • SC/ST/OBC/MBC = Min. Pass Marks <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60%.
F.	Faculty of Law			
48.	Master of Laws (LL.M.)	40	4 Sem. (2 Years)	<p>Qualifying Examination / Degree: LL. B. (Professional) three years / five years courses.</p> <p>Minimum Marks required in Qualifying Examination with NO AGE LIMIT:</p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> • General Category = 55%. • SC/ST/OBC/MBC = 50% <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> • All Categories = 60 %.

3. Fee Structure:

The total fees of a Course / Programme is the sum of admission fee *i.e.* course fee, local fund and caution money. Details of the total fee of a Course / Programme are given under the heads of course fee, local fund and caution money respectively.

3.1. Course Fee: Course-wise fee *i.e.* Course Fee is given below:

S. No.	Name of the Course / Programme	Course Fee per Annum (in Rs.) applicable for the old students <i>i.e.</i> Admitted in the Academic Session 2022-2023	Course Fee per Annum (in Rs.) applicable for the old students <i>i.e.</i> Admitted in the Academic Session 2023-2024	Course Fee per Annum (in Rs.) applicable for the old students <i>i.e.</i> Admitted in the Academic Session 2024-25	Course Fee per Annum (in Rs.) applicable for the old students <i>i.e.</i> Admitted in the Academic Session 2025-26	Course Fee per Annum (in Rs.) applicable for the fresh/new students in the Academic Session 2026-27
1.	Bachelor of Pharmacy	35000/-	40000/-	40000/-	40000/-	40000/-

Admission Policy 2026-2027
University of Kota, Kota (Rajasthan)

	(B.Pharm.)					
2.	B.Sc. (Pass Course) Mathematics Group	15000/-	16000/-	16000/-	16000/-	16000/-
3.	B.Sc. (Pass Course) Biology Group	15000/-	16000/-	16000/-	16000/-	16000/-
4.	Integrated MCA	17000/-	17000/-	17000/-	17000/-	17000/-
5.	M.Sc. Physics	15000/-	17000/-	17000/-	17000/-	17000/-
6.	M.Sc. Chemistry	15000/-	17000/-	17000/-	17000/-	17000/-
7.	M.A./M.Sc. Mathematics	10000/-	12000/-	12000/-	12000/-	12000/-
8.	M.Sc. Botany	15000/-	17000/-	17000/-	17000/-	17000/-
9.	M.Sc. Zoology	15000/-	17000/-	17000/-	17000/-	17000/-
10.	M. Tech. Solar Energy	45000/-	45000/-	45000/-	45000/-	45000/-
11.	Master of Computer Applications (MCA)	--	--	--	17000/-	17000/-
12.	M.Pharm. Pharmaceutical Analysis	--	--	50000/-	50000/-	50000/-
13.	M.Pharm. Pharmaceutical Chemistry	--	--	50000/-	50000/-	50000/-
14.	M.Pharm. Pharmaceutics	--	--	50000/-	50000/-	50000/-
15.	M.Pharm. Pharmacognosy	--	--	50000/-	50000/-	50000/-
16.	M.Pharm. Pharmacology	--	--	50000/-	50000/-	50000/-
17.	M.Sc. Biotechnology	15000/-	18000/-	18000/-	18000/-	18000/-
18.	M.Sc. Microbiology	15000/-	18000/-	18000/-	18000/-	18000/-
19.	M.Sc. Wildlife Science	22000/-	22000/-	22000/-	22000/-	22000/-
20.	PG Diploma in Reptilian Science	24000/-	12000/-	12000/-	12000/-	12000/-
21.	Bachelor of Arts (B.A.)	--	--	--	--	2000/-
22.	M.A./M.Sc. Geography	6000/-	12000/-	12000/-	12000/-	12000/-
23.	Master of Social Works (MSW)	12000/-	14000/-	14000/-	14000/-	14000/-
24.	M.A. Public Administration	6000/-	8000/-	8000/-	8000/-	8000/-
25.	M.A. Economics	6000/-	8000/-	8000/-	8000/-	8000/-
26.	M.A. History	6000/-	8000/-	8000/-	8000/-	8000/-
27.	M.A. Heritage, Tourism, Museology & Archaeology	6000/-	8000/-	8000/-	8000/-	8000/-
28.	Certificate in	1500/-	3000/-	3000/-	3000/-	3000/-

Admission Policy 2026-2027
University of Kota, Kota (Rajasthan)

	Tourist Guide					
29.	M.A. Drawing & Painting	10000/-	10000/-	10000/-	10000/-	10000/-
30.	M.A. Indian Music (Vocal)	8000/-	10000/-	10000/-	10000/-	10000/-
31.	M.A. Hindi	--	8000/-	8000/-	8000/-	8000/-
32.	M.A. English	--	8000/-	8000/-	8000/-	8000/-
33.	Master of Commerce (M.Com.)-Account & Finance	8000/-	8000/-	8000/-	8000/-	8000/-
34.	Master of Commerce (M.Com.)-Business Administration	6000/-	8000/-	8000/-	8000/-	8000/-
35.	Master of Business Administration (MBA)	As prescribed by RMAP	As prescribed by RMAP	As prescribed by RMAP	As prescribed by RMAP	35000/-
36.	MBA-International Business	15000/-	17000/-	17000/-	17000/-	17000/-
37.	MBA-Hospital Administration	15000/-	17000/-	17000/-	17000/-	17000/-
38.	Post Graduate Diploma Income Tax-Law and Practice	--	--	4000/-	4000/-	4000/-
39.	Post Graduate Diploma Goods and Service Tax-Law and Practice	--	--	4000/-	4000/-	4000/-
40.	Five Year Integrated Dual Degree Program in Tourism and Travel Management Theory	--	--	10,000/-	10,000/-	10000/-
41.	Master in Tourism and Travel Management Theory (MTTM)	--	--	15,000/-	15,000/-	15000/-
42.	Post-Graduation Diploma in Event Management (PGDEM)	--	--	--	--	3000/-
43.	Post-Graduation Diploma in Medical Tourism (PGDMT)	--	--	--	--	3500/-
44.	Post-Graduation Diploma in Agro-Tourism (PGDAT)	--	--	--	--	3000/-

Admission Policy 2026-2027
University of Kota, Kota (Rajasthan)

45.	Master of Physical Education (M.P.Ed.)	As prescribed by State Nodal Agency	As prescribed by State Nodal Agency	As prescribed by State Nodal Agency	As prescribed by State Nodal Agency	prescribed by State Nodal Agency
46.	M.A. in Yogic Science	--	--	8000/-	8000/-	8000/-
47.	PG Diploma in Yoga and Naturopathic Science	12000/-	12000/-	12000/-	12000/-	12000/-
48.	Master of Laws (LL.M.)	20000/-	22000/-	22000/-	22000/-	22000/-

The course fee will be deposited by each student according to the course chosen by him / her for admission and it is divided further in the following sub-heads / sub-types:

S. No.	Particulars / Heads	Bifurcation of the Course Fee
1.	Tuition Fee	70 % of Course Fee
2.	Development Fee	10 % of Course Fee
3.	Sports Fee	10 % of Course Fee
4.	Library Fee	10 % of Course Fee

3.2 Local Fund:

The local fund will be same for all the courses/programmes and will be deposited by each student every year.

S. No.	Heads of Local Fund	Local Fund per Annum (in Rs.) for the Fresh Admissions for the Academic Session 2026-2027
1.	Admission Processing Fee	500.00
2.	Students' Activity Fee	200.00
3.	Student's Association Fee	100.00
4.	Student's I Card Fee	100.00
5.	Student's Assistance Fund Fee	100.00
6.	Student's Medical Assistance Fee	100.00
7.	Career Counselling & Placement Fee	100.00
8.	Internet & Technical Assistance Fee	100.00
9.	Parking Fee	100.00
10.	Students' Insurance fee	100.00
Total Amount of Local Fund (in Rs.)		1500.00

3.3 Caution Money:

The caution money will also be same for all the courses/programmes and will be deposited by each student one time only at the time of fresh admission in the first year/first semester.

S. No.	Particulars	Caution Money (in Rs.) for the Fresh Admissions for the Academic Session 2026-2027
1.	Caution Money (One Time Deposition)	500.00

Fee from the students shall be taken as per the details given below:

S.No.	Semester	Fee
1	I Semester (Fresh Admission)	50% of Course fee (as mentioned in the table 3.1) + Rs. 1500/- (Local Fund) + Rs. 500 /- (Caution Money)
2	II/IV/VI/VIII/X Semester	50% of Course fee (as mentioned in the table 3.1)
3	III/V/VII/IX Semester	50% of Course fee (as mentioned in the table 3.1) + Rs. 1500/- (Local Fund)

Note: All the Particulars/Heads of the Admission Fee, Local Fund and Caution Money have to be filled in the Challan properly by the students and have to checked carefully by the admission In-charge / Course Coordinator / Head of the concern Department at the time of admission. All the teaching Departments shall kept the record of the students' fee and made available to the office of the Dean PG Studies and University Accounts and Finance section as and when required for audit purpose.

4. General Guidelines:

- 4.1 Admission of a student to a course shall be subject to the condition prescribed by the University ordinances/rules as applicable to the course in which admission is sought.
- 4.2 Admission to various certificate / diploma / undergraduate / postgraduate programmes shall be offered to those students who have passed the qualifying examinations from the Central or State Boards / UGC / AICTE recognized Universities / Institutions.
- 4.3 Admission in M.Phil. and Ph.D. programmes shall be made through entrance test only as per the UGC guidelines. Applicants desiring admission to these courses should do the needful as per notification of the entrance examination which shall be notified by university separately.
- 4.4 A candidate is required to apply for each course/programme separately in the prescribed online admission form well in time. If a candidate is not admitted in a course applied for, his/her admission form would not be transferred in any other department / course / programme, even if a vacancy exists in that department / course / programme.
- 4.5 Registration fee for online process of admission form will be Rs. 500/- and fee submission option in the admission form shall be reflected after completing the data filling in admission form.
- 4.6 After the last date of admission as given in the University Notification, no application will be entertained in any condition.
- 4.7 Following documents/information shall be required to fill online admission form:
 - (a) Scanned copy of latest colored photograph (Size: between 50KB to 100 KB).
 - (b) Scanned copy of signature by black pen on white paper (Size: between 20KB to 50 KB).
 - (c) Scanned copy of original mark sheet of the secondary or equivalent examination (Size: between 250KB to 500 KB).
 - (d) Scanned copy of original mark sheet of the senior secondary or equivalent examination (Size: between 250KB to 500 KB).

- (e) Scanned copies of original mark sheets of all years/ all semesters of the graduation examination, where these are required (Size: between 250KB to 500 KB).
- (f) A valid GAPT Score / Rank card, in case of pharmacy programme (Size: between 250KB to 500 KB).
- (g) State Pharmacy Registration Certificate issued by the State Pharmacy Council or proof of the application sent to the State Pharmacy Council for registration, if required (Size: between 250KB to 500 KB).
- (h) Scanned copy of original board certificate of the secondary examination (Size: between 250KB to 500 KB).
- (i) Scanned copy of original domicile certificate (Size: between 250KB to 500 KB).
- (j) Scanned copy of original caste certificate, if required (Size: between 250KB to 500 KB).
- (k) Scanned copy of original economically weaker section (EWS) certificate, if required (Size: between 250KB to 500 KB).
- (l) Scanned copy of original physically handicapped (PH) certificate, if required (Size: between 250KB to 500 KB).
- (m) Scanned copy(ies) of original documentary proof(s) for claiming bonus marks (Size: between 250KB to 500 KB).
- (n) Scanned copy of original annual income of father/mother/family (Size: between 250KB to 500 KB).
- (o) Scanned copy of original Aadhar card (250 KB to 500 KB).
- (p) Scanned copy of original Voter ID, Bhamashah Card, BPL Card, etc. (if available).
- (q) Details of blood group.
- (r) Mobile numbers of the applicant/candidate and parents/guardians so that SMS alerts can be sent to the candidate/parents/guardians regarding admission.
- (s) E-mail ID of applicant/candidate to send the required information/directions during and after the admission.
- (t) Bank Details: Name of Beneficiary, Account Number, Name of Bank and Address of the Bank Branch, IFS Code of the Bank Branch.

Note: Non-Creamy Layer Caste Certificate of OBC and MBC should not old more than one-year along with Declaration Form.

4.8 Candidates who have passed the qualifying examination with Mathematics / Biology as additional subject shall be eligible to fill the admission form for both B.Sc. (Mathematics/Biology groups) and B.Pharm. programmes. Candidates who have qualified 10+2 examination in Agriculture and Vocational Courses shall not be eligible to take admission in B.Sc. (Pass Course) Mathematics/Biology and B.Pharm. programmes.

4.9 **NTS Applicants:** National Talent Scholars (selected by the NCERT) may be admitted outright (in courses which are not involving in the entrance test) if they fulfill the minimum eligibility conditions after production of relevant certificate from the competent authority. Only such NTS candidates shall get admission who are eligible to draw the scholarships.

4.10 **Non-Rajasthan Applicants (NRA):** NRA should have secured a first division (60%) and otherwise eligible. However, the condition of obtaining a First Division may be relaxed in the case of:

- (a) 5% relaxation will be given to female candidate migrating to Rajasthan on account of her marriage to a resident of Rajasthan,
- (b) 5% relaxation will be given to female/male candidate also, who has passed the qualifying examination from any University of the Rajasthan state.
- (c) Son/Daughter/Wife of a serving employee of the Central Government or a Public Sector Organization posted in Rajasthan will be considered for admission on the basis of merit at par with candidates from Rajasthan.
- (d) Non-Rajasthan students securing up to 55% marks from other states may also be considered subject to the availability of seats after all the eligible students from Rajasthan and first division holders from other States have been accommodated. Therefore, it is advised to non-Rajasthan students who have more than 55% marks in the qualifying examination may apply online for the admission. They may be considered for the admission, if seats remain vacant.

4.11 **Admission of in-service Candidates:** In-service candidates may be allowed admission to the various courses on production of a '*No Objection-Cum-Character Certificate*' from their employers, without which their applications shall not be considered. This certificate must be produced within the stipulated time period. 'In-service candidates' refers to employees of Central or State Government, Statutory bodies, Govt. controlled undertakings, Banks and employees of Govt. recognized and aided colleges, institutions and registered firms.

4.12 **Admission of candidates from other Universities:** A student migrating from any other University shall not be admitted to any stage of the course other than the first year except as otherwise provided for in the University Ordinances.

4.13 **Non-eligibility due to FIR / Criminal Offence / Misbehaviour:** The following categories of students shall not be eligible for admission:

- (a) Any candidate against whom a FIR has been lodged by the University or any Affiliated College or by any other competent Authority of the University / College shall not be eligible for admission as a regular candidate in any Departments of the University.
- (b) Any person who has been convicted of criminal offence involving moral turpitude shall not be eligible for admission as a regular student in any Department of the University.
- (c) Any candidate who has been found guilty in any misbehaviour with any teacher or with any authority / official of the University shall be debarred from seeking admission in any Department of the University.

4.14 The University has right to refuse the admission to a candidate against whom FIR has been lodged anywhere or criminal case has been registered in the Court and/or punished by the University for Misconduct.

4.15 **Gap between the Study:**

- (a) For Admission in UG Programmes
 - Male candidates who have more than two years gap after qualifying examination will not be eligible to take admission in any UG programme.
 - This rule is not applicable on the female candidates.
- (b) For Admission in PG Programmes
 - Male candidates who have more than two years gap in the admission in previous year to final year will not be eligible to take admission in the final year of any PG programme.
 - This rule is not applicable on the female candidates.

- 4.16 As per PCI norms / guidelines, the candidate should complete the age of 17 years and 21 years on or before 31st December of the year of the admission to the B.Pharm. and M.Pharm. programmes respectively.
- 4.17 A candidate shall not be allowed to take admission again in the same class in which who has been declared as passed.
- 4.18 A candidate shall be allowed to take admission in postgraduate programmes twice (two different postgraduate courses or one postgraduate and one law undergraduate programme) only.
- 4.19 A candidate who declared fail in previous year or semester cannot take re-admission in the same subject as regular student but he / she can take admission in another course on the basis of his / her undergraduate marks one time only.
- 4.20 If original mark sheet(s) is not received by the candidate due to any reason from any Board / College / University, the candidate may fill "**Online Admission Form**" by uploading self-certified internet mark sheet(s). Original mark sheet(s) will be produced by the candidate at the time of document verification. If any change of marks is observed between online mark sheet(s) and original mark sheet(s), the University may take action against the candidate(s) and his/her/their admission may be cancelled.
- 4.21 Acceptance of admission form does not guarantee of admission. Admissions shall be made on the basis of merit subject to the availability of the number of seats for each course and subject to fulfilment of the conditions laid down by the University for the purpose from time to time.
- 4.22 Candidate whose name appears in the merit list shall download and submit the hard copy of the filled "**Online Admission Form**" along with all submitted documents in the concern department. Fee can be deposited only after verification of the submitted documents with original documents and getting the confirmation letter of provisional admission from the head of the department / course coordinator.
- 4.23 Candidates called for admission shall be required to appear at their own expenses before the admission committee of the Department concerned on the dates notified by the University / Department for documents verification.
- 4.24 If seats remain vacant in the UG programmes after given the admission to the eligible candidates with notified minimum marks in the qualifying examination, a 3% relaxation may be given in the minimum qualifying marks for the candidates of outside the Rajasthan and the seats may be filled on the basis of merit of the percentile. Thus, the Online Admission Form may be filled by the candidates of outside the Rajasthan who have 3% less marks than the minimum qualifying marks notified by the University.
- 4.25 If seats remain vacant in PG programmes after given the admission to the eligible candidates with notified minimum marks in the qualifying examination, a 5% relaxation may be given in the minimum qualifying marks for the candidates of outside the Rajasthan and the seats may be filled on the merit basis. Thus, the Online Admission Form may be filled by the candidates of outside the Rajasthan who have 5% less marks than the minimum qualifying marks notified by the University.

- 4.26 Related with minimum eligibility criteria for female candidates, the rules of the State Govt. will be adopted as and when even circulated during the admission process.
- 4.27 An undertaking will be taken from the regular candidates of postgraduate pharmacy programmes that any document including State Pharmacy Registration Certificate will not be used anywhere during the study of M.Pharm. programmes.
- 4.28 Reserve category students (except LL.M.) with minimum marks are eligible to fill the online form.
- 4.29 At the time of admission, the applicant must furnish original documents for verification. If original mark sheet(s) / certificate(s)/ required document(s) are not produced by the admitted candidate(s) at the time of document verification due to any reason, an affidavit on plain paper may be taken by the respective department head/ Course Coordinator from such candidate(s) regarding submission of original mark sheet(s) / certificate(s) / required document(s) along with original T.C and C.C, migration certificate (if applicable), *etc.* will be submitted within 15 days failing which his / her admission shall be cancelled.
- 4.30 In any case of the outright admission or any doubt seems in certificates/documents, an affidavit on non-judicial stamp paper will be taken from the candidate stating that the candidate himself/herself will be responsible for information provided in the online admission form, certificates, attached documents, etc. and the University may take any action, if any wrong / false information given by the candidate.
- 4.31 The applicant shall give an undertaking that if any of the certificates submitted by him/her is found fake/illegitimate, the University has right to cancel his/her admission without giving any prior notice or information.
- 4.32 If a candidate who had applied for admission to more than one course and is admitted in one course and subsequently his/her name appears in the merit list of another course, then he/she would have option to choose either course subject to the adjustment of fee within the period of 15 days from the date of admission *i.e.* date of submission of fee in the earlier course. It shall be subject to the availability of seats in the concerned course.
- 4.33 Any candidate desires for change of subject / programme after seeking admission in a particular subject /programme shall have to apply for change in writing along with receipt of bank challan of **Rs. 200/-** fee within 15 days of deposit of admission fee. Admission in the other subject / course shall be depending on the last cut off of the concerned subject/ course. It means percentage of the candidate should be higher than the last cut-off of the concerned course / subject in which he/she is seeking admission. It is mandatory that online admission form has already been filled by such candidate(s) for that subject / programmes in which he/she desires change / transfer in within the date notified by the University.
- 4.34 If any candidate after taking admission requests for taking his/her TC back for getting admission in any other institute before submitting admission fee, his/her admission may be cancelled and vacant seats may be filled by another candidates on merit basis. If such student(s) further request(s) for re-consideration of admission in the same class and session, his/her candidature will be not considered. Such types of

- candidate(s) can apply afresh if the seats remain vacant in his/her category and university invites fresh applications for the admission.
- 4.35 Number of students shall be restricted to the sanctioned strength prescribed for each subject / course in the University teaching departments. Any change in the number of the seats recommended by the Head of the Department shall be enforced only by the permission of the Vice-Chancellor.
- 4.36 A candidate can opt for admission into certificate / diploma courses simultaneously along with the undergraduate / postgraduate / M.Phil. / Ph.D. programmes.
- 4.37 A course in the Department shall be started in an academic session, if the minimum number of admitted candidates is 05 or 25% of total number of seats/intake (whichever is higher) in the undergraduate / postgraduate programmes / diploma / certificate but it may be relaxed subject to the permission from the admission committee followed by the approval of Hon'ble Vice-Chancellor. In any course which is not started in the Department due to unavailability of minimum number of students for admission, the fee deposited by the students shall be refunded.
- 4.38 Admission in the next year / final year / odd semester:
- (a) Admission in the next year / final year / odd semester shall be given as per university rules prescribed for "*Minimum Pass Marks and Rules regarding Determination of Results*".
 - (b) For the admission in specialization course of a particular subject / programme, the admission in the next year / final year / odd semester shall be given on the basis of preference filled by the candidate. If preferences filled by students to get admission for a specialization will more than availability of seats, then merit list shall be prepared to give the admission.
- 4.39 As per the State Govt. Notification No. P.12 (22) Finance / Tax / 10-98 Dated 09-03-2010 and a subsequent letter (No. F.7 (39) / Pub / 10 / 5099-513 Dated 10-04-2010) Registration & Printing Department, Govt. of Rajasthan, stamp duties on affidavits is exempted and shall not be taken from the student to take admission or for scholarships.
- 4.40 As per the State Govt. letter No. F.15(1) AR / Gr-1 / 2014 Dated 24/11/2014, self-attested affidavits and required supporting documents shall be acceptable.
- 4.41 **Jurisdiction of court cases:** All court cases shall be subject to the jurisdiction of Kota only.
- 4.42 Ragging being a social evil and a criminal offence is strictly prohibited in the campus.
- 4.43 75% attendance is compulsory for appearing in the University examination while minimum 80% attendance is required, as per PCI norms, for pharmacy programmes.
- 4.44 For any case which is not covered in the admission guidelines, the decision taken by the University shall be final.

							Un-reserved Category (UR)	Seats)		(5% Additional Seats)
1.	6 (Lateral Entry)	1	1	1	--	03	03	--	--	--
2.	10	2	1	2	--	05	05	1	1	--
3.	15	2	2	3	1	08	07	2	2	--
4.	20	3	2	4	1	10	10	2	2	1
5.	25	4	3	5	1	13	12	3	3	1
6.	30	5	4	6	2	17	13	3	3	2
7.	40	6	5	8	2	21	19	4	4	2
8.	50	8	6	11	3	28	22	5	5	3
9.	60	10	7	13	3	33	27	6	6	3

Note:

* As per the office order vide letter No.: P.7(1) DOP / Ka-2 / 2019 Dated 28/02/2019, MBC is also included in the OBC (Non-creamy layer) and 5% reservation shall also be given to MBC separately.

** Additional 10% reservation on total intake will be given to the students of EWS as per the office order of Department of Personnel (Ka-2), Govt. of Rajasthan P.7(1) DOP / Ka-2 / 2019 Dated 22/02/2019 and Department of Education (Gr-4) P.18(2) Edu-4 / 2014 Reservation Dated 07/03/2019.

5.4.5 Five percent (5%) of the total number of seats in each category and each course in the faculties specified above shall be reserved for physically handicapped candidates as defined by the Department of Empowerment of Persons with Disabilities in the Ministry of Social Justice & Empowerment, Govt. of India. 3% additional marks will be given to the physically handicapped candidates only for providing eligibility not for giving higher rank in the merit list.

5.4.6 Admission to the transgender candidate shall be given additionally on minimum pass marks.

5.5 Seats and Fee for University Employees / Wards

5.5.1 Seats for University Employee / Wards

In compliance of the University order no. F. ()PGS/UOK/2025/6201, dated 25.10.2025 10% additional seats in each course (excluding Pharmacy programmes) run by the University Teaching Departments shall be reserved for the University employees (teachers, officers and non-teaching staffs), employee's spouse / son or daughter. These additional seats shall be in addition to the total number of seats allotted in that particular course. The admission under this reserved category shall be made on the basis of merit of applicants under this category. This reservation would also be applicable for admission to those courses where university entrance examination is conducted. However, this reservation would not be applicable for admission to those courses where state level entrance test examination is conducted. In case of equal marks obtained by two or more candidates after calculating the merit, preference shall be given to non-income tax payers.

5.5.2 Other than 10% additional EWS quota, admissions will be given in the pharmacy programmes within the limit of the sanctioned intake by following the PCI norms / guidelines strictly. No additional seat will be reserved for the University's employees and their dependants in pharmacy programmes. 01 seat

on 10 intakes under “University's Employee and their Dependants Category” will be filled by the University's employees and their dependants in their respective categories by giving priorities to them in the admission of the pharmacy programme. Further, the fee of the University's employees and their dependants will be exempted as per the office order mentioned at Point No. 5.5.3 of the University Admission Policy.

5.5.3 Fee for University Employee / Wards:

In compliance of the University order vide letter number F-3 () / Estt. / UOK / 2018 / 4539-50 Dated 23/08/2018 regarding exemption in the admission fee for the University's employee and their dependants (husband/wife, unmarried son/daughter, widow/abandoned daughter), it was resolved that the admission fee shall be exempted, only local fund and caution money shall be taken from the University's employees / University employees' wards as per above-mentioned University order

- 5.6 Relaxation to the Son/Daughter of Shaheed in service (Defence service) and Wards of Military personnel will be given as per the University rule.
- 5.7 Albino candidates will be given a concession of 10 marks.
- 5.8 Any change in the reservation policy as notified by the State/Central Govt. shall be applicable with immediate effect.

6. Concession, Relaxation & Weightages:

- 6.1 In calculating the merit for admissions in various courses running in the University campus for academic session 2026-2027, the concession, relaxation, and weightage will be applicable as decided by the Commissionerate, College Education, Government of Rajasthan in its Admission Policy 2026-2027.
- 6.2 As per the resolution No 03 of the CAC meeting held on 16.05.2022, in addition to the games listed in the Government of Rajasthan Admission Policy 2026-2027, the games approved by the University Sports Board, shall be the part of admission policy of the University to give appropriate weightages.
- 6.3 If any ambiguity will be in games and sports certificates and/or quota for the same, the comments will be taken from the Asstt. Director, Department of Physical Education of the University or appropriate committee.
- 6.4 In all the matter related to sports and games, admission shall not be given to the students without link certificate and Asstt. Director, Department of Physical Education will verify such types of documents prior to give the admission in any programme running in the University campus.
- 6.5 Concessions for the students from the Assam / wards of Kashmiri migrants will be applicable as notified by Department of Higher Education, Ministry of Human Resource Development, Government of India.

6.6 For Defense Personnel / CAPF:

S. No.	Achievement	Concession
1.	Son/Daughter of Shaheed in service	Admission on minimum

	(Defence Service).	passing marks.
2.	Wards of military personnel or the wards of Ex-Army men not paying income-tax.	Weightage of 3% the total aggregate of marks prescribed for the qualifying examination while preparing the merit.
3.	3% Seats shall be reserved for Wards of military personnel / CAPF. Admission shall be given on the following preferences: (i) Wards of personnel killed in action (ii) Wards of personnel disabled in action and boarded out from service / died while in service with death attributable to military service / disabled in service and boarded out with disability attributable to military service. (iii) Wards of personnel awarded Gallantry award. (iv) Wards of awarded Ex-serviceman	Reservation of 3% seats according to priority / preference order.

Employees of CRPF, BSF, ITBP, SSB, CISF, RPF, NSG are included in CAPF.

7. Calculation of Merit:

7.1 For Postgraduate Programmes:

7.1.1(a) The merit of a candidate for admission in postgraduate programmes shall be calculated by adding the marks obtained by him/her at the qualifying examination to the marks obtained by him/her during the three/four years examination in the subject concerned in which he/she seeks admission to his/her post-graduation course in case when candidate has studied the concerned subject at the graduation level.

(b) The grand total 7.1.1(a) shall be converted into percentage taking into account the grand total of the maximum marks of the qualifying examination and the maximum marks of the three/four years of examinations in the subject concerned.

7.1.2 In a case when candidate has not studied the concerned subject at graduate level in which candidate seeks admission to his/her post-graduation course, then the percentage of total aggregate marks obtained by the candidate at the qualifying examination shall be used for making the merit list.

7.1.3 If two or more candidates obtain equal percentage in merit, the preference will be given in the following order:

(a) Preference will be given to the candidate having marks without bonus marks.

(b) If candidates are still having the same percentage of marks, then the marks of that subject in which candidate is taking admission shall be taken into account for giving preference.

(c) If candidates are still having the same percentage in both qualifying examination and in that subject in which candidates are taking admission

examination then the date of birth of the candidates will be taken into account and preference will be given to elder candidate.

- 7.1.4 For admission in postgraduate pharmacy programmes, candidates securing equal merit position will be admitted in the following order of preference:
- (a) One who has obtained higher aggregate marks in Bachelor in Pharmacy course.
 - (b) One who has passed Bachelor in Pharmacy course earlier.
 - (c) The candidate of higher age (older candidate).

7.2 For Postgraduate Pharmacy Programmes:

- Preference will be given to GPAT qualified candidates during admission in M.Pharm. programmes.
- Admission to all M.Pharm. programmes will be made on the basis of merit of valid GPAT score/rank of applicants. When sufficient GPAT qualified candidates are not available, the admission on the remaining seats may be given to non-GPAT candidates on the basis of merit of B.Pharm. examination passed from the same university.
- During preparation of merit of non-GPAT candidates, 5% weightage will be given to the students who have passed their B.Pharm. degree from the University of Kota

7.3 For Undergraduate Programmes:

In compliance of the State Govt. orders vide letter No. F.1(6) Edu-3 / 2014 / Part Dated 10-06-2014 and F.1(6) Edu-3 / 2014 / Part Dated 19-06-2014, the merit for undergraduate programmes will be prepared on the basis of percentile marks of the qualifying examination. If percentile data band is not available for a particular board, then percentage of that year of the particular board may be converted to percentile by using percentile data band of nearest year of CBSE. Whenever two or more candidates obtain equal percentile of marks in merit, the preference will be given in the following order:

7.3.1 Preference will be given to the candidate having marks without bonus marks.

7.3.2 If candidates are still having the same percentile of marks, then the marks of senior secondary examination shall be taken into account for giving preference.

7.3.3 If candidates are still having the same percentage of senior secondary examination, then marks of secondary examination shall be taken into account for giving preference.

7.3.4 If candidates are still having the same percentage of secondary examination, then the date of birth of the candidates will be taken into account and preference will be given to elder candidate.

7.3.5 Any change in the policy for admission in undergraduate programmes as notified by the State Govt. shall be applicable with immediate effect.

7.4 For Diploma / Certificate Programmes:

For diploma / certificate programmes, the preparation of merit list shall be done as per the norms of the concerned Department as approved by the University.

- 7.5 For subjects where admission is by an entrance test, the merit list shall be prepared in accordance with the rules approved for that test.
- 7.6 If the candidate has marks sheet with grades only, the conversion to marks shall be done as per the information provided in the mark-sheet or by the Board/University/Institution.
- 7.7 5% weightage shall be given to the students with honours degree of B.A. / B.Sc. / B.Com. course seeking admission to the postgraduate course in their subject. This weightage shall not be admissible to the students passing integrated B.Sc.-B.Ed. (Hons.) examination.
- 7.8 The merit list shall take into account the concessions or relaxations, if any, as applicable for games & sports, NCC, NSS, mountaineering & climbing, scouts/guides, co-curricular activity, wards of defence personnel, *etc.* (As per State Govt. Admission Policy)
- 7.9 After preparation of an **Unreserved (UR) Merit List** in which candidates from all the reserve categories included, separate merit lists shall be prepared for reserved categories including SC, ST, OBC, MBC, PH and Kashmiri migrant candidates who have been passed in the qualifying examination for admission to the University course. Candidates from reserved category who have secured marks above the level up to which the unreserved category candidates are admitted, the candidates from reserved category should not be counted towards reserved quota at all and should be included in the unreserved merit list of admissions.
- 7.10 Excluding those admitted candidates on merit along with unreserved candidates as mentioned in point number 7.8, other SC, ST, OBC, MBC, PH and Kashmiri migrant / Kashmiri Pandits candidates must be admitted in the order of merit going down up to the point necessary to secure adequate number of candidates of reserved category to fulfil the reservation seats completely.
- 7.11 It is clarified that in order to fill the reservation quota for SC, ST, OBC, MBC, candidates, there should be no hesitation to go down, if necessary, to the pass percentage of the qualifying examination.
- 7.11.1 Candidates belonging to SC / ST / OBC / MBC / PH and Kashmiri migrant category shall be required to produce a certificate to the effect from a District Magistrate / Sub-Divisional Magistrate / Tehsildar, without which their cases shall not be considered as per directions of the State Government.
- 7.11.2 Physically handicapped candidates claiming concession shall be required to furnish a certificate in original from the competent authority
- 7.12 On the date notified in the online admission notification, a merit list of the eligible candidates in all the categories along with 100% waiting list for the course concerned shall be uploaded on the online admission portal and also displayed on the Notice Board of the respective department.
- 7.13 All candidates whose names appear in the merit list and subsequently verifies their documents shall have to deposit the fee through an online payment gateway / bank challan as per the fee schedule for each course. All the Particulars / Heads of the

Admission Fee and Local Fund should be mentioned and filled in Challan properly by the students and checked by the admission In-charge / Course Coordinator / Head of the concern Course / Department, if required. Candidate, in person, has to ensure his/her presence between official time with original documents supporting qualification, reservation and concession, if any. Fee in any other form shall not be accepted. On the failure to deposit the fee and original transfer certificate by the notified date, the claim of the candidate for admission shall be forfeited.

- 7.14 All candidates whose names appear in the **waiting merit list** may also submit their prescribed fee through online payment gateway / bank challan as per the fee schedule for each course.
- 7.15 If the candidates from reserved categories (SC, ST, OBC, MBC, *etc.*) are not available after exhausting complete list of candidates of these categories and the seats are vacant then advertisement for vacant seats of these reserved categories shall be given in the newspapers so that candidates (who were unable to deposit their admission fee) now may also apply again along with fresh candidate of these reserved categories.
- 7.16 If no application form or less application form are filled by the candidates of the reserved categories then vacant reserved seats for SC category shall be filled from the candidates of the ST category and vice-versa. If seats of reserved categories are still vacant then these vacant seats shall be filled from the wait listed candidates of the general category.
- 7.17 The student having supplementary in the requisite (eligible) class / subject may be provisionally admitted and merit shall be decided on the basis of prescribed qualifying marks in the paper concerned provided that he/she passes the same failing which the admission shall automatically cancelled.
- 7.18 If result of qualifying examination of a candidate is awaited then provisional admission shall be given to such student on the basis rules and regulations of State Govt. for candidates having supplementary papers by taking an undertaking as per prescribed format. Such candidates are required to clear qualifying examination on or before the last date of filling university examination forms of that programme in which he/she has taken the admission. If the candidate fails to clear the paper(s) of qualifying examination then his/her admission shall be cancelled.

Note: - University offices shall be closed on second Saturday and gazetted holidays which are applicable on the University of Kota. Therefore, applicants are directed not to contact and/or come to the University for Admission Purpose.

8. Guidelines for Foreign and NRI Students:

- 8.1 At least 60% marks in qualifying examination is the minimum requirement for admission of international and NRI students to various courses in the University.
- 8.2 All other Rules for Indian students shall also apply to the international students.
- 8.3 Admission to international students shall be given as per the policies of the Govt. of India declared from time to time.

- 8.4 The admission of self-supporting students shall be confirmed only after having sought clearance from the Ministry of Human Resource Development (Department of Education), Government of India, New Delhi or High Commission/Embassy concerned.
- 8.5 No direct application/documents of the foreign students who wish to seek admission to postgraduate / Ph.D. course shall be entertained by the Head of the Teaching Departments / Supervisors for Ph.D. course. They are required to submit the same to the office of the Vice-Chancellor of the University to ascertain the eligibility.
- 8.6 The foreign students are required to submit a medical certificate including report of HIV test from the specified authority at the time of their admission.
- 8.7 The foreign students are required to maintain good conduct during the course of studies in the University. Fees and other dues must be cleared on time.
- 8.8 Every international student shall report to Foreign Registration Officer, for extension of his/her visa three months in advance. They shall keep close liaison with foreign Registration Office regarding visa formalities, etc.
- 8.9 15% supernumerary seats in all courses shall be reserved for international students including Persons of Indian Origin. Out of total number of supernumerary seats, 1/3 i.e. 5% seats would be preferably filled by children of NRIs on payment of five times the fee payable by a regular student of the course.
- 8.10 Familiarization session would be organized for newly admitted international students for at least one week prior to the commencement of the academic session. This session would provide interaction with authorities and would also include inputs on specific and relevant information about the region, city and suburbs, local customs, culture, language, civil facilities, etc.
- 8.11 Incomplete application form shall not be entertained in any condition.
- 8.12 All admissions shall be provisional till all formalities are completed.

9. Fee Refund Policy and Fee Refund Request Form:

The Fee Refund Rules of the University of Kota are as under:

- 9.1 A student once admitted can get the fee refund only if he / she applies to the University in the prescribed Refund Request Form within the prescribed time limits as follows:

S. No.	Time duration for submission of application for fee refund	Amount of the Fee to be Refunded
(a)	If application is submitted within 15 days after taking admission of the candidate or before the closing date of admission, whichever, is earlier.	70% of the Course Fee (mentioned at the Point No. 3.1) along with caution money shall be refunded of the admitted candidate subject to the condition that the seat so vacated is filled up by another candidate.
(b)	If application is submitted any time in the session not covered within point 1(a).	Only caution money shall be refunded.
(c)	If the candidate will not claim the caution money within one year of	No caution money shall be refunded. This amount will be

cancellation of his/her admission or completion of his/her degree from the University.	deposited in the University fund.
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- 9.2 The admission application form fee and/or admission processing fee is non-refundable.
- 9.3 In case of transfer of student from one course of higher fee to another course of lesser fee within the campus, the difference fee may be refunded after the admission or its vice-versa.
- 9.4 If any course is not run by the University department due to unavoidable reasons, the fee deposited by the students shall be refunded 100%.
- 9.5 If a wait listed candidate deposits fee for taking admission but he/she fails to take admission due to not inclusion of his / her name in the provisionally admitted list of the candidate, the fee deposited by the candidate will be refunded after deduction of Rs. 500/- of admission processing fee. Such types of matter will be entertained after closing of admission process.
- 9.6 Once the refund application is received, the application for refund the fee will be processed only after completion of the admission process in the course.
- 9.7 In case of Foreign/NRI candidates, the refund will be made in accordance with foreign exchange rules and regulations.
- 9.8 The admission of a student is liable to be cancelled at any time, on being found, ineligible or used fraudulent means for securing admission or if any of the statements made by him / her is found false. The University has the right to take disciplinary and legal action or penalty against such a student as per the Statutes and the Rules of the University. In such case, the fee including caution money deposited by the student shall be forfeited and he/she shall also be liable to pay the dues, if any.
- 9.9 The caution money will be refunded to the students on his/her leaving the University after the completion of the course and the declaration of the final examination results, after deduction of all dues, fines and other claims, if any, against him/her, as per the rules of the University. No interest will be payable by the University on such amount.
- 9.10 Any extra amount deposited by the candidate by mistake or due to interruptions of online transfer will be refunded after providing justified evidence(s) and proofs by the students along with refund application and after the confirmation of university bank.
- 9.11 If any student who has applied for Govt. schemes for fellowship/financial aid through the University and applies for fee refund for the same will be processed only after the cancellation of his/her application from the Govt. scheme.
- 9.12 The candidate should submit the original fee receipt, identity card, identity proof and the dues clearance certificate with the refund request form.

- 9.13 The application for the refund shall be submitted to the Registrar, University of Kota, Kota forwarded through Head / Coordinator with all relevant documents within the prescribed time limit.
- 9.14 No e-mail request shall be entertained for the fee refund.
- 9.15 Any change in the refund policy/rules notified by the University Grants Commission (UGC), New Delhi shall be applicable in the University with immediate effect.

Note: Request Form for Fee Refund is attached herewith. Students are instructed to furnish the information in this Request Form for Fee Refund which is essentially required to refund of fee.



University of Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956
Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005

Request Form for Fee Refund

STUDENT'S DETAILS

Name of Student	:
Father's Name and Mobile Number	:
Online Application Form Number	:
Name of Class / Programme	:
Date of Admission	:
Online Transition Number / Challan Number	:
Reason for Fee Refund	:
Mobile Number and E-mail ID	:
Name of Beneficiary	:
Bank Account Number	:
Bank Name & Address	:
IFS Code of the Bank	:

DECLARATION

I understand that failure to complete this request form or not providing all required documents may result in my refund being delayed.

**Signature of Candidate
Parent**

Date:

Signature of

Date:

FOR OFFICE USE ONLY

Recommendations of the Course Coordinator / Course-In-Charge

Signature of the **Course Coordinator / Course-In-Charge**

Verified by

Course Coordinator / Head